



Clubhouse Reservation Form

Date \_\_\_\_\_

Time \_\_\_\_\_

Event \_\_\_\_\_

Resident Name \_\_\_\_\_

Resident Address \_\_\_\_\_

Phone # \_\_\_\_\_

Rental Fees:

A \$200 fee is required for an all day clubhouse rental. It is your responsibility to leave the clubhouse clean after your event.

If the clubhouse is left acceptably clean (it will be inspected after your event) then you will be refunded \$100.00. If additional cleaning is required, then you will not be refunded the \$100.00. The HOA will mail the refund check to you within 14 days.

Other Usage: During the pool season, people using the pool will need access to the bathrooms in the clubhouse. This is county requirement. We ask that residents not use the workout facilities while the clubhouse is rented.

\_\_\_\_\_

To be completed by HOA

Rental Fee Received: \_\_\_\_\_ Amount \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_

Partial Rental Fee Refunded \_\_\_\_\_ Amount \_\_\_\_\_ Check # \_\_\_\_\_ Date \_\_\_\_\_

If no refund, please note why \_\_\_\_\_

Approved \_\_\_\_\_ Date \_\_\_\_\_